



## Frozen Semen Usage Guidelines

### Process for using frozen semen stored with us:

1. Your account must be current with no balance due for storage or veterinary services.
2. If we are shipping your semen to another location, please make arrangements before the bitch comes in season. Find out if we are shipping to a veterinarian with the means to store the semen. If this is the case the semen can be shipped before the bitch comes in season and stored until it is used. If the receiving veterinarian does not have the ability to store the semen, we need to ship after the bitch comes in season and the semen will be stored in the shipping container until it is used.
3. You must complete a frozen semen release form if they are using the semen for just this breeding, or a transfer of ownership form if you are giving the recipient ownership of the semen. These forms must be in the file before we ship the semen out. We must also know the exact number of breedings or vials we are shipping.
4. Allow a minimum of 4-5 days for prepping the semen, and time for shipping. We can usually ship sooner than that, but we have to make sure we have a canister available. It may be impossible to ship semen with just one or two days' notice and you may have to rent a canister from another facility. There is also an additional charge for rush shipments. Keep in mind the canister must be charged before it can be safely used, and this takes 24 hours, minimally.
5. If we are shipping your semen, we must have accurate addresses and phone numbers for the recipients. Frozen semen is shipped to the hospital that will be doing the insemination, unless there are special circumstances. You need to confirm both the address and the phone of the recipient of the semen. All payments for the processing, shipping, and tank rental must be paid beforehand, usually by the bitch owner.
6. We ship FedEx and UPS. We will arrange the shipping, which includes the pre-paid return of the tank. Shipping cost vary, but usually range between \$225 and \$400. Be aware we have no control over the shipping companies, and any claims or tracking will be your responsibility. We need to know if the veterinarian receiving the sperm is experienced with frozen semen. If not, we will provide instructions for the insemination. Be aware the frozen semen needs to be inseminated surgically or with a transcervical insemination. We can also provide phone support to the inseminator, if needed.

7. All charges incurred with the shipping of the semen and the return of the tank are ultimately the responsibility of the semen owner. The semen owner is our client and not the bitch owner. Tank rental can add up quickly, and the cost of the tanks are around \$1800 dollars, so make sure the tank is sent back immediately. On the 8<sup>th</sup> day the rental fees start.
8. At this time, we are not shipping semen internationally. That said, we work with several semen stations who export on a regular basis and we can collect and freeze here, and then ship the semen to one of these stations. Many times, they combine shipments and this helps with the cost of semen exports.
9. If you have questions, call or email.